

# **Edit a Listing**

**NYFA Classifieds**



**Apply Now: 2023 NYSCA/NYFA Artist Fellowship**

Apply

 **Upcoming at NYFA**

New York Foundation for the Arts empowers the creative community by providing critical support, resources, and opportunities.

Click the “Sign In” button in the upper right hand corner of the site.

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For NYFA Fiscally Sponsored Artists  
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Sign In

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 **Upcoming at NYFA**

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Enter your login information and click “Sign In.”

Manage Listings

Account Settings

Logout

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Once you've signed in, hover over your name and click "Manage Listings" in the drop down menu.

Classifieds ^

Manage Listings

Jan 25	Opportunity	Published	01/24/2023	01/25/2023	02/22/2023	⋮
<b>Featured</b> Opp #1 - Post on Jan 25	Opportunity	Published	01/24/2023	01/25/2023	02/08/2023	⋮
Job #4 - Post on Jan 25	Job	Published	01/24/2023	01/25/2023	02/08/2023	⋮
Job #3 - Post on Jan 25	Job	Published	01/24/2023	01/25/2023	03/22/2023	⋮
<b>Featured</b> Job #2 - Post on Jan 25	Job	Published	01/24/2023	01/25/2023	02/22/2023	⋮
<b>Featured</b> Job #1 - Post on Jan 25	Job	Published	01/24/2023	01/25/2023	02/08/2023	⋮
Testing	Job	Published	01/04/2023	01/04/2023	01/18/2023	⋮
Sample	Job	Published	01/04/2023	01/04/2023	01/18/2023	⋮

- Edit
- Remove
- Delete



<< Collapse

On your Manage Listings page, click on the three dots next to your listing and then click “Edit.”

Title \*

Job Sample

Description \*

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[🔗](#)

You can now...

- Easily add bullet points!
- Format the font: **Bold**, *Italics*, Underlined
- [Include hyperlinks](#)

Any edits or changes.

Position Type \*

Full Time Permanent ▼

Position Level \*

Experienced (Non-Manager) ▼

Industry / Sector (Select up to 5) \*

Art Handling/Logistics × Auction House × Fine Arts ×

Preferred Education \*

None Specified ▼

Cancel

Save Draft

Submit

Once you've made your changes, submit your edits.

☰ Classifieds ^

📄 Manage Listings

Position Type	Full Time Permanent
Position Level	Experienced (Non-Manager)
Salary	\$18.00 to \$22.00 (Hourly)

**Description**

You can now...

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- Format the font: **Bold**, *Italics*, Underlined
- Include hyperlinks

Any edits or changes.

**How to Apply**

Application Deadline	Feb 15, 2023
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Cancel <sup>tic</sup> Save Draft Edit

⏪ Collapse

You'll get a chance to review your edits. If you're happy with them, then no further action is required.