

Queens Arts Fund New Work Grant

TIMELINE

Applications Open: Tuesday, September 19, 2023 at 10:00 AM EST

Applications Close: Tuesday, November 21, 2023 at 5:00 PM EST*

Applicants Notified: February 2024

**Please note that the application form on Submittable will automatically close and stop accepting applications at this time.*

HOW TO APPLY

NYFA only accepts applications online via apply.nyfa.org/submit.

Before applying, please view grant guidelines below:

ABOUT

The New Work Grant supports emerging individual artists and artist collectives of all artistic disciplines in their creation of new work. “New Work” is defined as work that has not been produced or presented to an audience before. New Work Grants offer project-based financial support of \$3,000.

APPLICANT ELIGIBILITY

The New Work Grant supports emerging Queens-based individual artists, collaborations between artists, and unincorporated artist collectives. Fiscal sponsorship is not required for the New Work Grant.

All QAF applicants are required to attend a live info session or watch a recorded info session. Any one member of an artist collective or collaboration may attend or watch an info session on behalf of their group. [Attend or view an info session here.](#)

WHO CAN APPLY?

- Artists who live in Queens or who have a full-time studio lease in Queens (PO boxes are not accepted).
- Artist collectives or collaborations must designate one Queens-based artist as the “lead applicant” who applies on behalf of the group. The lead applicant must meet all eligibility requirements for individual artists.
- Collectives must be unincorporated to receive funding. If awarded, the lead applicant will be paid as an individual on behalf of the collective, or through their sole proprietorship/single-member LLC for tax purposes.
- Artists working in any artistic discipline.
- Applicants must be at least 18 years of age by December 31, 2023.

WHO CANNOT APPLY?

- Past recipients of any QAF grant who failed to submit a final report or are otherwise out of compliance with their QAF Cultural Contract.
- Students, full or part-time, either currently enrolled at the time of application or who will be enrolled in 2024. This includes degree programs and certificate programs.
- Collectives that are LLCs or private entities, even with the use of a fiscal sponsor organization that is a 501(c)3. Collectives must be unincorporated to apply.
- Artists who received funding in 2023 for QAF New Work Grant.
- Individual artists or artist collectives applying on behalf of or in partnership with an organization/collective to the 2024 Arts Access Grant. Applicants of a 2024 QAF Arts Access Grant are not eligible for the 2024 New Work Grant.
- Applicants applying for DCLA funds in another county/borough for fiscal year 2024.

PROJECT ELIGIBILITY

Proposed projects must include the creation of a new work within the 2024 calendar year (January 1 - December 31, 2024). “New Work” is defined as work that has not been produced or presented to an audience before.

Proposed projects must include a public component that takes place in Queens* within the 2024 calendar year and provides Queens community members with the opportunity

to experience dynamic, easily accessible arts and cultural events. Public Components can include, but are not limited to: exhibitions, performances, festivals, screenings,

readings, and workshops. Projects may be in any artistic discipline. Preference is given to public programs that are free or have a sliding scale fee to participate.

*Public components may be held in-person, virtually, or combination of both. All presentations and events taking place virtually must include some type of live component (i.e. an artist talk, Q&A, listening, or viewing event) and must be targeted towards local Queens audiences or participants. Uploaded videos/media or online galleries alone are not sufficient. Applicants proposing virtual public components still must be based in Queens.

WHAT THE NEW WORK GRANT CAN FUND (Eligible Grant Expenses):

- Artists' Fees and compensation
 - Please note: QAF encourages all of its applicants to include artist fees for themselves and their collaborators within their submitted project budget!
- Technical Assistance fees (i.e. videographer, audio editor, translators and interpreters, etc.)
- Planning and preparation expenses for a proposed event
- Supplies and materials needed for the execution of the project (individual item cost may not exceed \$1,000)
 - This can include but is not limited to: Art supplies, sheet music, hardware, and memory cards
- Equipment, software, subscriptions, and training related to the creation and promotion of virtual programming (individual item cost may not exceed \$1,000)
 - Examples include: cameras, lighting equipment, subscriptions associated with virtual programming, and training to utilize these tools
- Venue rental for the project (general home/studio rent is not eligible)
- In-state travel expenses
- Marketing and publicity costs

WHAT THE NEW WORK GRANT CANNOT FUND (Ineligible Grant Expenses):

- Public programs that exclude the general public, including members-only access workshops or programs
- Recreational, religious, or therapeutic art programs or commercial art or entertainment– this includes clowning, magic, culinary arts, and cosmetology

- Fellowships, scholarships, residency fees
 - Start-up costs for new collectives/organizations
 - In-school arts education activities and programs exclusively serving a school's student body (after school activities that are open to the general public **are** eligible)
 - Direct living or general operating expenses (residential or studio rent)
 - Equipment costs or capital goods whose total exceeds \$1,000
 - Acquisitions
 - Entertainment costs including openings, receptions, catering (food and drink), fundraising
 - Out-of-state travel expenses
 - Programs in which children (under 18) are paid
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GRANT REQUIREMENTS

If awarded, grant recipients are required to do the following during the grant period:

- Sign and return Grant Agreement to NYFA.
- Submit a Project Change Request Form to NYFA to request any significant changes to the awarded project proposal (*if applicable*).
- Include funding credit on all marketing and event materials.
- Submit an Event Confirmation Form at least four weeks before the public component is scheduled to take place.
- Submit a Final Report within one month of completing all project activities.

Applicants can only submit ONE application to QAF in the 2024 calendar year.

The 2024 New Work Grant is supported in part by public funds from the New York City Department of Cultural Affairs, Greater New York Arts Development Fund, in partnership with the City Council.

All questions should be directed to apply@nyfa.org.