

Remove a Listing

NYFA Classifieds

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 **Upcoming at NYFA**

New York Foundation for the Arts empowers the creative community by providing critical support, resources, and opportunities.

Click the “Sign In” button in the upper right hand corner of the site.

Apply Now: 2023 NYSCA/NYFA A

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For NYFA Fiscally Sponsored Artists
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Upcoming at NYFA

New York Foundation for the Arts empowers the creative community by providing critical support, resources, and opportunities.

Enter your login information and click “Sign In.”

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☰ Classifieds ^

📄 Manage Listings

Manage Listings



+ Add a listing

✎ Edit

✕ Remove

🗑 Delete



Total listings: 111

Title	Type	Status	Submitted	Post Date	Expires	
Sample Listing	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Edited for Review)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Review Pending)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Approved)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮

When you have signed in, you will be redirected to your Manage Listings page. On your Manage Listings page, click on the three dots next to your listing and then click “Remove.”

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Classifieds

Manage Listings

Manage Listings

Search (by Title)

Total listings: 111

+ Add a listing



You will not be able to make this listing live again once it has been removed. Continue?



Cancel

OK

Title	Type	Status	Submitted	Post Date	Expires	Actions
Sample Listing	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Edited for Review)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Review Pending)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Approved)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮

A confirmation box will appear in case you clicked “Remove” by accident. To proceed, click “OK.”

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Title	Type	Status	Submitted	Post Date	Expires	Actions
Sample Listing	Job	Removed	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Edited for Review)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Review Pending)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Approved)	Job	Published	09/01/2023	09/01/2023	09/01/2023	⋮

✔ Listing removed successfully

Once “OK” is clicked, the status will automatically change to “Removed” and a confirmation will appear.

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Sample Listing	Job	Removed	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Edited for Review)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Review Pending)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮
Status: Published (Approved)	Job	Published	09/01/2023	09/01/2023	09/29/2023	⋮

You're all set; your listing has been taken down from the live site.